

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



August 18, 2003

COUNTY FISCAL LETTER (CFL) No. 03/04-15

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY FISCAL OFFICERS
ALL ADOPTIONS SUPERVISORS

SUBJECT: FISCAL YEAR (FY) 2003/04 FINAL ALLOCATION FOR
ADOPTIONS PROGRAM-BASIC COSTS INCLUDING FEDERAL
ADOPTION INCENTIVE FUNDS

REFERENCE: CFL 02/03-71 DATED JUNE 30, 2003

The purpose of this letter is to inform counties of their final allocations for the Adoptions Program-Basic Costs for FY 2003/04. A total of \$35.5 million in State General Funds (SGF) was made available upon approval of the FY 2003/04 Budget Act which includes \$1.1 million in SGF for those counties that participate in the Independent Adoptions Program. An additional \$4.4 in Federal Adoption Incentive Funds was made available to those counties providing basic adoptive services.

To budget the actual unit cost for adoptions case workers for FY 2003/04, the total program costs from the County Expense Claim (CEC) for the calendar year was divided by the number of actual Full Time Equivalents (FTE's) for each county in the same time period.

It should be noted that while the number of FTEs funded by counties is consistent with the prior year, there are fluctuations in individual county allocations from FY 2002/03 to FY 2003/04. These fluctuations are due to the updated unit cost developed using the above methodology.

As in the prior year, Federal Adoption Incentive Funds received for Federal Fiscal Year (FFY) 2003 will be used in lieu of SGF to provide basic adoptive services, and are distributed to counties based on their percent to total of the Adoption Program SGF amount for the budget year.

Adoptions program and staff development costs reported on the CEC will be charged to the Adoptions Program allocation as follows:

117 – Adoptions, Case Management
118 – Adoptions, Independent
123 – Adoptions, Federal Direct Costs
125 – Adoptions, Training

State Use Only (SUO) codes 690 and 691 will be used to ensure that 100 percent of the Federal Adoption Incentive Funds are expended before counties can access their SGF allocation. The state share exceeding the allocation will be shifted to the county share using SUO Code 191.

If you have any questions concerning this allocation, please contact the County Financial Analysis Bureau at (916) 657-3806.

DOUGLAS D. PARK, Chief
Financial Planning Branch

Attachment

c: CWDA

**Adoptions Basic Cost
Allocation FY 2003/04**

County	FY 2003/04 SGF Allocation	Federal Incentive Funds	Total
ALAMEDA	\$1,392,177	\$140,123	\$1,532,300
ALPINE	\$0	\$0	\$0
AMADOR	\$0	\$0	\$0
BUTTE	\$0	\$0	\$0
CALAVERAS	\$0	\$0	\$0
COLUSA	\$0	\$0	\$0
CONTRA COSTA	\$1,273,504	\$146,384	\$1,419,888
DEL NORTE	\$0	\$0	\$0
EL DORADO	\$123,390	\$18,004	\$141,394
FRESNO	\$576,051	\$100,982	\$677,033
GLENN	\$0	\$0	\$0
HUMBOLDT	\$0	\$0	\$0
IMPERIAL	\$97,930	\$15,656	\$113,586
INYO	\$0	\$0	\$0
KERN	\$986,026	\$130,728	\$1,116,754
KINGS	\$0	\$0	\$0
LAKE	\$0	\$0	\$0
LASSEN	\$0	\$0	\$0
LOS ANGELES	\$11,444,491	\$1,414,524	\$12,859,015
MADERA	\$0	\$0	\$0
MARIN	\$198,282	\$25,832	\$224,114
MARIPOSA	\$0	\$0	\$0
MENDOCINO	\$0	\$0	\$0
MERCED	\$222,920	\$38,357	\$261,277
MODOC	\$0	\$0	\$0
MONO	\$0	\$0	\$0
MONTEREY	\$430,153	\$57,927	\$488,080
NAPA	\$0	\$0	\$0
NEVADA	\$0	\$0	\$0
ORANGE	\$2,611,406	\$297,465	\$2,908,871
PLACER	\$147,449	\$19,570	\$167,019
PLUMAS	\$0	\$0	\$0
RIVERSIDE	\$1,380,255	\$159,692	\$1,539,947
SACRAMENTO	\$1,690,204	\$192,569	\$1,882,773
SAN BENITO	\$0	\$0	\$0
SAN BERNARDINO	\$2,114,734	\$245,800	\$2,360,534
SAN DIEGO	\$3,124,803	\$493,166	\$3,617,969
SAN FRANCISCO	\$1,526,879	\$126,031	\$1,652,910
SAN JOAQUIN	\$1,092,682	\$151,081	\$1,243,763
SAN LUIS OBISPO	\$549,509	\$68,104	\$617,613
SAN MATEO	\$912,859	\$71,235	\$984,094
SANTA BARBARA	\$216,833	\$28,964	\$245,797
SANTA CLARA	\$1,637,230	\$163,606	\$1,800,836
SANTA CRUZ	\$309,122	\$39,923	\$349,045
SHASTA	\$285,890	\$53,231	\$339,121
SIERRA	\$0	\$0	\$0
SISKIYOU	\$0	\$0	\$0
SOLANO	\$268,175	\$34,443	\$302,618
SONOMA	\$0	\$0	\$0
STANISLAUS	\$294,861	\$50,099	\$344,960
SUTTER	\$0	\$0	\$0
TEHAMA	\$0	\$0	\$0
TRINITY	\$0	\$0	\$0
TULARE	\$310,275	\$60,667	\$370,942
TUOLUMNE	\$0	\$0	\$0
VENTURA	\$280,432	\$43,837	\$324,269
YOLO	\$0	\$0	\$0
YUBA	\$0	\$0	\$0
TOTAL	\$35,498,522	\$4,388,000	\$39,886,522